

Gatwick Airport Community Trust Project Report

Please complete this form as soon as your project has finished. It should be completed electronically and emailed to mail@gact.org.uk

Organisation name:

Project name:

Application Number:

YOUR GRANT WAS FOR £



Part 1: How has the grant been spent

Please give details below of the items or activities funded by this grant.

Item or activity	Cost
Total amount spent by your group	

If how you spent your grant is different to what you put in your application, please explain why and advise how this has allowed you to achieve your outcomes. Give details of any contact you had with us to agree any changes. You will need to return any of the grant you have not spent to us.

Part 2: What the grant has achieved

- a) Tell us about the difference your project has made to the people that were involved in it.

- b) Tell us about the wider benefits to the community.

How many people directly benefited from the grant?

Part 3: Declaration

The declaration must be made by the main or senior contact (the same person that signed the grant application form and/or grant receipt).

I confirm that the details contained in this form are correct and that we will keep all financial records and accounts, including receipts for items purchased with the grant, for at least two years from payment of the grant. We understand that this does not release us from our statutory obligations to keep records for longer periods. We are aware that we may be visited or contacted to follow up on the project.

Name (please print)

Position in organisation

Contact telephone number

Email:
